

MAS302: Code of Conduct

Your support for local young people through this module is appreciated. However, to protect you, young people, the school in which you are working and the University, you must ensure that you work within standard policies and practices in respect of Child Protection, Equal Opportunities and Diversity and Health and Safety.

Child Protection – You have a responsibility to ensure that young people are treated with respect and are free from abuse. This means:

- You must work in a place which is accessible to others and in which you can be observed working with the pupils/students.
- You must never take, or arrange to meet, pupils/students outside of school premises without a teacher present.
- You must never make any unnecessary physical contact with school/college students.
- You must report any suspicions that a young person is being abused to the school/college's named person. This is the Head Teacher/Principal unless you have been informed otherwise.

Equal Opportunities and Diversity – All young people must be treated appropriately with regard to gender, ethnic origin, religion or disability. This means:

- Providing for all young people, regardless of gender, race, ethnicity, religion, disability etc.
- Being mindful of the difficulties that some groups can face and ensuring that any obstacles to them are removed.
- Being aware of personal prejudices and stereotypical views and avoiding labels related to these.
- Valuing each young person's worth.

Health and Safety – You have a duty to safeguard your own health and safety, that of the young people with whom you work and anyone else with whom you may come into contact during your working day. This means:

- You should make sure that you are familiar with the Health and Safety Policy and practices of the school/college in which you work. For example, where the

first aid box is kept and who is in charge of first aid arrangements and what the emergency evacuation procedures are.

- You should also make sure that the place where you work and the equipment you use is safe for you and the school/college students.
- If you, or a young person in your care, have an accident while on the school/college premises, you must ensure that a report is made to the person responsible for recording accidents at the school/college.

You should always be positive wherever possible and ensure that good behaviour and hard work are brought to the teacher's attention so that they can be rewarded. This code of conduct will help to make your time with local young people as effective and pleasant as possible.

If you have any problems or worries these should be shared with Dr Mitchener or Dr Stillman (or Dr Jarvis in Semester 1).

Declaration

I confirm that I have never had any conviction for child abuse, nor is one pending. I agree to abide by this code of conduct.

Signed: _____

Date: _____

Name: _____ (PLEASE PRINT)